

# Portfolio Checklist

 [cned.uark.edu/ms/portfolio-checklist.php](http://cned.uark.edu/ms/portfolio-checklist.php)

Date Updated	Uploaded ✓

## Curriculum Vita

	Uploaded ✓
A description of your personal counseling theory and approach (2-4 single spaced pages).	
Copies of licensure and certification documents.	
Feedback from site supervisors during clinical practicum and internships.	
Feedback from any clinical employment.	
Evidence of achievement of student learning outcomes and program/CACREP standards from classes taken (i.e. CNED 6013 Advanced Counseling Theory and Methods, CNED 6033 Advanced Group Theory and Methods, CNED 6711 Advanced Practicum, and all CNED 674V Clinical Internships).	
Submit any other materials supporting counseling competencies.	

## Evidence of Counseling Competency

	Uploaded ✓
A description of your supervisory approach (2-4 single spaced pages). (include a statement overviewing your theory of supervision, key supervision principles learned during your doctoral training, integration of feedback from supervisees and supervisors, areas of strength, and areas of growth related to supervision.	
Include all feedback from supervisors obtained in the class CNED 6043 Supervision of Counselors and supervision internship experiences.	

Evidence of achievement of student learning outcomes and program/CACREP standards from classes taken (i.e. CNED 6043 Supervision of Counselors).	
Submit any other materials supporting supervision competencies.	

### Evidence of Supervision Competency

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A description of teaching philosophy (2-4 single spaced pages). (include such topics as your theory of learning and teaching, how you conceptualize the learning process, and approaches to student evaluation in counselor education.	
Include all evidence of competency from instructorships and co-teaching experiences.	
Include all evidence of competency from experiences as sole instructor in undergraduate and/or graduate classes.	
Include evidence of achievement of student learning outcomes and program/CACREP standards from classes taken that focus on teaching competencies.	
Submit any other materials supporting teaching competencies.	

### Evidence of Teaching Competency

	Uploaded ✓
A description of your research agenda (2-4 single spaced pages).	
Include examples of key lessons learned about research during the doctoral program, and provide examples of feedback you have received from peer reviewers, editors, peers, and faculty members related to writing and research. Also discuss how you have incorporated this feedback into your writing and research plans. Include a discussion of how quantitative, qualitative, and mixed method approaches will inform your research agenda.	
Provide a discussion of any research project activity or research internship experiences.	

Include at least one first-author manuscript reviewed by a peer-reviewed counseling journal. The manuscript does not need to be accepted for publication, but must have received written feedback from reviewers and the editor or editorial board. Include the original submission, all feedback, and the revised manuscript.	
Include all additional publications and scholarly work.	
Include a dissertation pre-proposal presentation handouts.	
Include evidence of achievement of student learning outcomes and program/CACREP standards from classes taken that focus on research and scholarship competencies (i. e. CNED 6073 Research in Counseling).	
Submit any other materials supporting research competencies (e.g., conference program proposals, conference presentations, class research papers, etc.).	

### Evidence of Research and Scholarship Competency

	<b>Uploaded</b> ✓
Evidence of service and engagement in professional organizations.	
Evidence supporting efforts of leadership and advocacy.	
Evidence supporting mentoring activities.	
Evidence supporting efforts of counseling outreach and service.	
Evidence of achievement of student learning outcomes and program/CACREP standards from classes taken that focus on research and scholarship 27 Revised Spring 2020 competencies (i. e. CNED 6223 Foundations of Counselor Education and Supervision).	
All other evidence of leadership and advocacy competencies.	

### Evidence of Leadership and Advocacy and Competency